

228 Park Avenue
Youngsville, North Carolina 27596
Phone: 919.863.6440
Email: communications@wemc.com

Application Procedures for Operation RoundUp Grant Funding

The Wake Electric Foundation administers Operation RoundUp through Wake Electric Membership Corporation. Non-profit agencies in Durham, Franklin, Granville, Johnston, Nash, Wake and Vance counties may apply for up to \$5,000 annually to implement programs or purchase needed equipment to facilitate a program which will help in our local communities. No more than one grant per 12-month period of \$5,000 may be given to any group, organization, or charity. Refer to Wake Electric's website at www.wemc.com for more details on eligibility. Funding goes particularly to areas that Wake Electric serves.

RoundUp grants are awarded by the WEF Board of Directors quarterly each calendar year – in January, April, July, and October. Organizations applying for grants will be notified whether or not they have received a grant by no later than the third week of the month after the applications are reviewed.

The grant application should include a proposal letter along with the grant application and requested attachments. The proposal letter should be brief and concise, not to exceed two pages, single spaced, and should be signed by a designated representative.

The letter should include:

- ✓ an introductory description of the program and its impact on the community – BE SURE TO DETAIL AS MUCH AS POSSIBLE THE SPECIFIC REGION (the counties and the areas/towns within the counties) and THE NUMBER OF PEOPLE that your project will impact or affect
- ✓ the amount of funding requested and the amount of the program budget
- ✓ the need and specific population (including age, gender, and cultural background) which the program addresses
- ✓ specific objectives of the program and how accomplishment will be measured
- ✓ relationship of program to other services in the community which may be designed to meet the same or similar needs
- ✓ other sources of funding being approached (and when that funding would be received) and amounts already committed
- ✓ If this is a new program, indicate how continued funding for the future will be secured.

Questions? Contact Wake Electric at communications@wemc.com, 919.863.6440 or toll free 1.800.474.6300.

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Organization Application for Operation RoundUp Grant Funding

**Grant applications for 1st quarter 2026 selection are due on Friday, December 12th,
@ 5 p.m. Applicants will be notified if they have or have not received
a grant no later than the third week of January 2026.**

Name of organization: _____

Street address: _____

Mailing address: _____

City/State/Zip Code: _____

Official website address: _____

Please list any social media addresses/handle (Twitter account, Facebook, etc.):

Contact person for information for this application: _____

Contact person Phone/cell number AND email address:

Summary description of project: _____

Annual cost of program: \$ _____

Amount of grant funding requested: \$ _____

Other funding sources for this project (you may use additional sheets if necessary):

Funding Source	Amount Requested	Amount Committed

Legal and tax-exempt status of your non-profit (choose one):

☐ Tax-exempt charitable organization (501 (c) (3)) - Federal ID Number _____

☐ Affiliated with tax-exempt organization - government unit _____

☐ Other - Please give specific explanation:

Financial information:

Dates that fiscal year runs: _____

Organization's total operating budget for most recent year: \$ _____

Does the organization have annual outside audits? ☐ Yes ☐ No

If No, Please Explain:

Is a copy available upon request? ☐ Yes ☐ No

If No, Please Explain:

Required Information

1. Has your organization ever received an Operation RoundUp grant(s)? If so, give date(s) of grant(s) received: Yes___ No ___ Date: _____
2. If your organization has received a grant, have you submitted an activity sheet detailing how the grant money was used? Yes: ___ No: ___ If not, please attach to this application.
No new grants will be reviewed unless the activity sheet has been submitted.
3. Give the number of individuals, families, or groups that you estimate are served by your organization in: Durham _____ Johnston _____, Granville _____, Franklin _____ Nash _____, Vance _____, and Wake _____ counties in the last year.

Total if more than one county is served. _____ (See Service Territory Map)

4. Does your agency serve outside of the above listed counties? Yes ☐ No ☐
If yes, please provide information on the number served and in which counties.

5. Explain how your organization and your proposal/project help us fulfill the following: (you may use a separate sheet if necessary): *The Wake Electric Foundation is a not-for-profit corporation designed to enhance economic infrastructure and job creation, promote service or charitable organizations, and meet emergency needs of individuals within the service area of Wake Electric.*

[illegible]

BUDGETARY ITEMS FORM

(Must be filled out)

Please list the items in detail to equal the amount requested	Cost of Item
Total to equal amount of grant funding requested on 1st page **Make sure this total DOES NOT exceed \$5,000**	

Signature of chief staff person and officer of the board indicates board approval of request and certifies that this organization does not discriminate on the basis of race, age, color, religion, sex or national origin. This signature also certifies the organization's commitment to file appropriate reports detailing the grant's use as indicated in this application, and it's understanding that this is a one-time grant, with no commitment by WE Care for more than one year.

CEO, Director, or Chief of Staff

Print Name: _____

Signature: _____

Title: _____

Board Officer

Print Name: _____

Signature: _____

Title: _____

Applications should be submitted to:

Operation RoundUp Grant

228 Park Avenue

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CHECKLIST:

- ✓ Please be sure your letter contains all the information outlined in the basic instructions and appropriate signatures.
- ✓ Attach copy of IRS letter indicating tax-exempt status.
- ✓ Attach copy of organization's mission statement.
- ✓ Attach list of current board of directors.
- ✓ Attach a copy of the most recent operational budget/financial statement (to include expenditures and income) and any publications that describe your organization.
- ✓ An organization must be established for one full year before applying.

